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## Notice of Annual Meeting and Notice of Availability of Proxy Materials

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You are receiving this notice as a non-registered shareholder of Suncor Energy Inc. ("Suncor"). Suncor has decided to use notice and access to deliver its Management Proxy Circular dated February 24, 2021 (the "Management Proxy Circular") to you by providing you with electronic access to the document, instead of mailing paper copies. Enclosed is a voting instruction form which may be used to vote your shares.

Notice and access is a more environmentally friendly and cost-effective way to deliver the Management Proxy Circular, as it will help reduce paper use and also will reduce the cost of printing and mailing materials to shareholders.

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### Notice is hereby given that an annual meeting of Suncor will be held:

<b>When:</b> May 4, 2021 10:30 am (Mountain Daylight Time)	<b>Where:</b> Virtual <a href="https://web.lumiagm.com/400990259">https://web.lumiagm.com/400990259</a>
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for the following purposes, as further described in the "Business of the Meeting" section of the Management Proxy Circular and other applicable sections listed below:

- i. to receive the consolidated financial statements of Suncor for the year ended December 31, 2020 together with the notes thereto and the auditors' report thereon;
- ii. to elect directors of Suncor to hold office until the close of the next annual meeting;
- iii. to appoint the auditor of Suncor to hold office until the close of the next annual meeting;
- iv. to consider and, if deemed fit, approve an amendment to the Suncor Energy Inc. Stock Option Plan to increase the number of common shares reserved for issuance thereunder by 15,000,000 common shares;
- v. to consider and, if deemed fit, approve an advisory resolution on Suncor's approach to executive compensation. See also the "Executive Compensation - Compensation Discussion and Analysis" section of the Management Proxy Circular; and
- vi. to transact such other business as may properly be brought before the meeting or any continuation of the meeting after an adjournment or postponement.

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## **How to Request a Paper Copy of the Management Proxy Circular**

Non-registered shareholders may request to receive a paper copy of the Management Proxy Circular by mail at no cost for up to one year from the date the Management Proxy Circular was filed on SEDAR using the following methods and entering the 16 digit control number located on the voting instruction form provided to you and following the instructions:

Online at [www.proxyvote.com](http://www.proxyvote.com)

By telephone toll free at 1-877-907-7643

If you do not have a control number, please contact your broker directly.

If you do request a paper copy, please note that you will not receive another voting instruction form; please retain your current one for voting purposes.

To ensure you receive the paper copy in advance of the voting deadline and meeting date, we estimate that your request must be received no later than **5:00 pm Eastern Daylight Time on Monday, April 19, 2021**.

Suncor will only provide paper copies of the Management Proxy Circular to shareholders who have standing instructions to receive, or for whom Suncor has otherwise received a request to provide, paper copies of materials.

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## **Voting**

**PLEASE NOTE – YOU CANNOT VOTE BY RETURNING THIS NOTICE.** To vote your shares you must vote using the methods reflected on your enclosed voting instruction form and summarized below:

Internet: [www.proxyvote.com](http://www.proxyvote.com)

Telephone: 1-800-474-7493 (English) or 1-800-474-7501 (French)

Mail: Data Processing Centre  
PO Box 3700, STN INDUSTRIAL PARK  
Markham, ON Canada L3R 9Z9

Proxies must be received by Suncor by **10:30 am Mountain Daylight Time on Friday, April 30, 2021** or, in the case of any adjournment or postponement of the meeting, not less than 48 hours (excluding Saturdays, Sundays and holidays) before the time of the adjourned or postponed meeting. As you are a non-registered shareholder, your voting instruction form may provide for an earlier voting deadline in order to process your votes in a timely manner. To ensure your votes are counted you should ensure your voting instruction form is submitted in the timeline provided for on such voting instruction form.

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## **PLEASE REVIEW THE MANAGEMENT PROXY CIRCULAR PRIOR TO VOTING**

The Management Proxy Circular and other relevant materials are available at:

**[www.suncor.com/annual-disclosure](http://www.suncor.com/annual-disclosure)** or  
**[www.sedar.com](http://www.sedar.com)**

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Suncor's 2020 annual report and annual financial statements will be delivered to all non-registered shareholders who requested to receive such documents.

If you have any questions about notice and access, please call Investor Relations at 1-800-558-9071.