

Material Suppliers FAQs

As we continue to prepare for the deployment of the new procurement ecosystem, we will build on the information available within these FAQ's.

Why did Suncor choose the Ariba Network?

Ariba creates value for Suncor and our supplier community by providing a standard and streamlined method of collaboration. Ariba will be used for the transaction management of goods, automating the exchange of purchase orders, confirmations, advance shipment notifications, and invoice documents for material procurement.

Is there a cost for suppliers to join the Ariba Network?

There will be no cost to suppliers to transact with Suncor on the Ariba Network; Suncor is sponsoring a buyer funded program.

Will the Ariba Network be the best or preferred method to transact materials with Suncor in the future?

Yes, as of 2022 the Ariba network will become the preferred method to transact material orders with Suncor. We are anticipating that the vast majority, if not all material orders will be processed through Ariba.

When will suppliers be expected to use Ariba with Suncor?

For materials procurement management, Suncor will pace migrations over a 12-18 month period beginning in 2022. These scheduled waves will ensure a successful migration experience onto the Ariba Network for suppliers. Invitations to participate in a scheduled wave begin in 2022 and continue into 2023. Training on the Ariba Network will be part of each scheduled wave.

Will Ariba Network training be available?

Various resources will be available throughout your transition:

- Virtual information and training sessions will be offered as part of your migration wave.
- These sessions will be co-hosted by Suncor and Ariba's Training Team and recorded for ongoing reference.

What will happen if I am not setup on the Ariba Network for go-live?

To ensure the ongoing flow of business with our suppliers, a temporary process using email to exchange transaction information will be in place for material procurement suppliers until their migration to the Ariba Network is complete. Suncor will send purchase orders by email and suppliers will be asked to send invoices to Accounts Payable. This will be an interim process for material procurement transactions until all suppliers are setup on the Ariba Network.

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How will the payment of my invoices be affected by these changes?

The Evaluated Receipt Settlement (ERS) process currently used for materials procurement will be phased out after migration to SAP S4 in 2022. Going forward, all material purchase order invoices, including those previously paid through ERS must be submitted to Suncor to receive payment. The Ariba platform is the preferred method for submitting invoices, providing the fastest and most reliable way to ensure your invoice is processed and paid.